

Rent application

Réf.-No _____

Apartment _____ room _____ floor / grand floor ☐ Duplex ☐ Attic ☐ Last floor ☐
 Building / address _____ Place _____
 Date of entry _____ Gross rent CHF _____
☐ Family housing ☐ Temporary housing ☐ Single housing ☐ Registered partner housing
 Garage ☐ yes ☐ no Number _____ Motorcycle parking space ☐ yes ☐ no Number _____
 Parking space ☐ yes ☐ no Number _____ Deposit DIY ☐ yes ☐ no Number _____

INFORMATIONS OF TENANT CANDIDATE

Tenant candidate Male ☐ Female ☐

Name _____	Name _____
First name _____	First name _____
Street/Nr. _____	Street/nr. _____
ZIP code _____	ZIP code _____
Private phone number _____	Private phone number _____
Professional phone number _____	Professional phone number _____
Mobile number _____	Mobile number _____
E-Mail _____	E-Mail _____
Date of birth _____	Date of birth _____
Nationality _____	Nationality _____
Civil status _____	Civil status _____
Profession _____	Profession _____

INFORMATIONS OF TENANT CANDIDATE

Partner ☐ Guarantor ☐

Number of proposed occupant(s) _____ Adults and _____ Children (age) _____
 Pets : ☐ Cat ☐ Dog – Race _____ ☐ Aquarium ☐ Terrarium ☐ Other _____
 Play any instrument ? ☐ yes ☐ no If so, what ? _____
 For the foreign : In Switzerland since _____ For the foreign : In Switzerland since _____
 Attach a copy of the residence permit ☐ B ☐ C ☐ Other _____ Attach a copy of the residence permit ☐ B ☐ C ☐ Other _____

REFERENCE

Employer _____	Employer _____
Contact person _____	Contact person _____
Phone number _____	Phone number _____
In service since _____	In service since _____
Salary income _____	Salary income _____
Current Landlord name _____	Current Landlord name _____
Contact person _____	Contact person _____
Phone number _____	Phone number _____
Length of time _____	Length of time _____
Current rent _____	Current rent _____
State reason for moving _____	State reason for moving _____

BK IMMO SA is authorized to obtain information from the aforementioned persons and undertakes to treat this information confidentially.

Documents to be attached for each person :

Copy of the last 3 pay slips + contrat
 Copy of identity card or residence permit
 Certificate from the « Office des Poursuites of less than 3 months

Place / date _____
 Signatures
 Candidate tenant _____

Partner / Guarantor _____

RENTAL APPLICATION

- The rent must be paid until on the pt of each month.
- A deposit of 3 months rent will be established by the tenant to the bank or a qualified organization.
- The undersigned gives us the mandate to order the mailbox labels. The amount of fees, 200. - CHF, including the labels and the charge for the new contract will be charged at the signing.
- The tenant is obligate to contract an insurance "RC Ménage" an "incendie ECA"
- The electricity is on charge of tenant.
- Hereby documents the tenant agrees to register at the "Contrôle des Habitants" - The rented object is rented in its current state, no additional work is planned at the expense of the owner.
- The documents will not be returned. The candidate's folders who will be refused will be destroyed, for reasons of confidentiality. - We reserved the right to accept or not this request, without any discussions.
- The tenant who accept this request, will pay 200. - CHF for the administrative costs, if he will not return the signed contract.
- The tenant certifies that the information given above are in conformity with reality and authorizes to check them if necessary.

ALLOCATION OF PREMISES

After we are authorised to rent to you, the object we will validate your application, and we'll invite you to come in our office to present the following documents :

- **Originals papers** (identity card or Swiss passport, residence permit B, C or identity card for the foreigner)
- **Original work attestation from the employer** certifying that the applicant is employed and not subject to dismissal and confirming the amount of the salary.
- **Original attestation from the "Office des Poursuites"** at the current place of residence (3 months validity). Immediately these documents in our possession we could validate your application and write your contract. We need to receive these documents until we are allowed to give you the keys.
- BVR receipts for the payment of the rent and the charged + divers fees (present the originals)
- Rent deposit
- Insurance "RC ménage"

Place / Date :

Signature :
